



Booster Club Board of Directors
Meeting Minutes
Deember 13th, 2023 at 7pm
Saint Peter High School

Topic	Notes	Action Items
Standing Items		
Call to Order	Time: 7:04 Motion: Lisa L Second: Heidi W	
Approval of Previous Minutes	Motion: Bonnie P Second: Bob K	
New this Month		
Good News	Swimming: relay team went to state for first time in 4 years and set a school record; 2 individuals went to state	
AD Report (Shea)	Winter sports are underway Enrollment numbers are good BBall- consistent Wrestling and Gymnastics are up	
Request Form	none this month	
Concession Stand Update	Something to consider: Re-evaluating the concession stand structure based on the direction of the dististric; the club gets 35% of the profit. more conversions to occur and not timeline at this point	
Financial Update (Bob)	Financial updated provided	
23-24 Memberships	As of: 12/14- 51 total Platinum: 26 Gold: 17 Silver: 7 Last Year: 66 total Gold: 27 Platinum: 28 Silver: 11	<input checked="" type="checkbox"/> Katie send Lisa the 1/2 sheet

<p>Booster Bash Feedback</p>	<p>December Discussion: With the desire to reimagine and enhance the experience the desire is to have the event at the capital room however, the availability of the Capital Room along with competing activities (JI event, Easter, Spring Break, playoffs) it was decided to not rush and plan an event. Instead look at a possible spring family event (ie Picnic with inflatables-see walk on section).</p> <p>The group acknowledges the loss of income (last year about 6k) but this could be recouped by the picnic, concessions, ect. More conversations to occur on how to increase income.</p> <p>Time of Year</p> <p>Location</p> <p>Theme (band, comedian, games, ect)</p> <p>Chankaska: See below</p> <p>Capital Room: "Our rates for non-profits is \$100hr Sunday-Thursdays (no minimum amount of hours and no bar minimum). Fridays and Saturdays it is \$150/hour."</p> <p>Follow-up questions: See notes below</p> <p>last Years profit was about \$6,000</p>	<p>Decision: Booster Bash will not occur in 2024. Katie: motioned Bonnie: 2nd</p> <p><input checked="" type="checkbox"/> Katie to find out dates for mid-Jan-Feb of 2025</p> <p><input type="checkbox"/> Once the date is determined, advertise</p>
<p>Sadie Hawkins Dance</p>	<p>Feb 3rd</p> <p>Location: Confirmed</p> <p>Repeat of last year</p> <p>(11/8): Alumni Hall is available- cost is \$43.15</p> <p>-includes same set up as last year (tables, tablecloth- beverage bins-coat racks)</p> <p>Kern Bros said they have the date open & are willing to do a sound & light show from 8:30-11 for \$400 or</p>	<p><input checked="" type="checkbox"/> Katie to let Heather know we are set from 6-11 for the DJ</p> <p><input type="checkbox"/> Katie:arrange Officer Hughes from 6-11</p> <p><input checked="" type="checkbox"/> email sent on 12/8</p>

	<p>from 6-11 if we did a JH dance for \$600.</p> <p>Corrie to check if we can use the ipad for the photo booth</p> <ul style="list-style-type: none"> “checked in with Campus Activities here at Gustavus. We can use the photo booth set up we did last year if we need it.” <p>Last Year Feedback/Suggstions:</p> <p>Adjust the sign-up sheet</p> <p>Sign outside if at GAC again</p> <p>2 Cash boxes at sign-in table</p> <p>Hand Marker or Stamp</p> <p>bouncer- move person to the top of the landing to check hands for stamp admittance</p> <p>More coat racks</p> <p>Future Considerations DJ (Kern Brothers out of Cleveland- est \$600) Middle school for first 90 mins-break- high school</p>	
Walk On Items:	<p>Idea of a possible Picnic in the spring; Lake Crystal does something similar</p> <p>Possible sell yard signs- \$25</p>	<input type="checkbox"/> Katie to contact Lake Crystal Booster Club
Next meeting	January 10th	
Meeting Adjourned	<p>Time: 7:56</p> <p>Motion: Heidi</p> <p>Second: Lisa L</p>	

Attendance:

Present (Y/N)	Name
Y	Katie Looft- <i>President (and Volleyball team representative)</i>
N	Jessalyn Mercado- <i>Vice President</i>
Y	Bob Kamm- <i>Treasurer</i>

Y	Shea Roehrkasse- <i>St. Peter Activities Director</i>
N	Lisa Walter- <i>Board member at large- wrestling</i>
N	<i>Brian Odland- Head Football Coach</i>
N	Jenni Robb- <i>Board member at large</i>
Y	<i>Lisa Landsom- Gymnastics team representative</i>
N	<i>Heather Magelee- Boys Golf team representative</i>
Y	Bonnie Peterson- <i>Board member at large</i>
N	Bob Southworth-Coach
N	Keith Hanson- Coach
N	Carmen Hanson- Coach
N	Jeff Portague- Coach
N	Ryan Timmermann- Coach
N	Pat Klubben- Coach
N	Bre Landsteiner
Y	Heidi Winkelmann (soccer)
N	Ann Willis (B/G Cross Country)
N	Amanda Swanson (swimming)
N	Vance Maercklein Swim Coach
N	Libby Conroy- Tennis
Y	Mariah Myhra- girls basketball
N	Aaron Loken- boys basketball
Y	Julie Gronewold

From: Chris at Chankaska

Thanks for reaching out! Our March and April availability for Saturdays is pretty wide open. So far, I have something booked on Saturday, April 27th, but that is the only date booked. If you're looking to rent out the full Event Center, the rental fee is \$450 per hour with a minimum of three hours required. Rental includes setup and teardown of the space, your choice of black or white linens, and a staffed bar exclusive to the event. We will require a bar minimum for the event that will be based on the estimated guest count. That minimum can be reached either with a hosted bar (you purchasing drinks for your

guests) or a cash bar (your guests purchasing their own drinks). I've attached our Event Guide here which will provide you with more information about the space as well as detail our event policies.

Depending on your guest count, we have a few different options for catering. If you're planning for 50 or fewer guests, you are able to work with any of our three catering partners: Absolute Custom Catering, Najwa's Catering, or A'BriTin Catering. For events larger than 50, we do work exclusively with A'BriTin. You would work with them directly for pricing and to place your order. They will then work with us to coordinate the set up day of the event.

For A/V, we would charge a \$100 rental fee which would cover microphone, projector, and screen.

I would want to know the size of the group that you're anticipating when it comes to activities. We offer guided wine or spirits tastings as well as mixology classes, but I wouldn't necessarily recommend these activities for a large group of people. In my experience, the larger the groups get, the more talk there is at individual tables, and the less everyone gets out of it as a whole. We could set up tasting stations if you're planning on having some kind of social hour. This way guests could come up and get tastings individually. Pricing would just depend on how you'd like this to run.

Capital Room Response: I have a few connections for a comedy production and we can work with one of our wine reps to do a wine tasting. To answer your questions:

Do you have an opening for April 20th?

- We are already booked for a wedding that day but I do still have the 6th, 13th, and 27th available for Saturdays in April 2024.

Are there catering restrictions/recommendations?

- These are my 4 exclusive catering partners. Any sort of meal (plated or buffet) needs to come from them.

- Chef Craigs Catering

- Absolute Catering

- Infinity Catering

- Mr. Pig Stuff Catering

Are there entertainment restrictions/recommendations:

- No restrictions on entertainment. But I can always help with suggestions when you decide which direction to go.

Guidelines/cost for decorations:

- My only few rules are, no glitter/confetti, and no exposed candle flames. Real candles are okay but they need to be enclosed/in a vase.

Are tables and chairs included in the rental?

- Yes, tables and chairs are included.

Alcohol guidelines?

- All Alcohol consumed on-site must be purchased through us.