



Booster Club Board of Directors
 Meeting Minutes
 April 10th, 2023 at 7pm
 Saint Peter High School

Topic	Notes	Action Items
Standing Items		
Call to Order	Time: 7:03 PM Motion: Bonnie Second: Heather M	
Approval of Previous Minutes	Motion: Lisa Second: Corri	
New this Month		
Good News		
Membership Update (Megan)		Next Steps:
Concession Stand Update (Katie)	2 Track Meets remaining The Junior High meet will be run by HS athletes	FYI
Booster Bash	Set Date: April 15th Location: Johnson Hall Time: 6:30-11:30 Workgroups: Food Recommendations: BomSota- Corri Entertainment: Entertainment - the Band Misguided has been contacted & secured - waiting on actual contract/ advertising Alcohol: Klubben and Doose Tickets/advertising: Event Insurance: Bob- done Permit: Katie- obtained Officer: Bonnie- Done Silent Auction	Next Steps: See table below for full details and next steps

	<p>Deposit: Katie- send in a check to Johnson Hall (\$200)- Done</p> <p>Decorations: Lisa L</p> <p>Tracking Document</p>	
AD Report (Shea)	<p>Spring Sports-</p> <ul style="list-style-type: none"> • Season off to a good start • Numbers look good • tennis at home today 	
Open Position	At large and secretary	Next Steps: moved ot May Agenda
Request Form	none	Next Steps:
Financial Update (Bob)	See attached document	
Golf Tournament	<p>Our Golf tourney is set for August 12th. That is the weekend of the County Fair. If we wanted to make an adjustment, one thing we could do is start the golf at 10:30 so people would be done by 3:30 – 4:00 and have time to go to the fair.</p> <p>We would do a sack lunch for people on the course and then not have a dinner after if we went that way.</p>	Group agreed this would be a good idea to start earlier- aligns with other fundraiser events
Roations in June		Add to May Agenda
Walk On Items:	wrestling mat move is \$2,600- Redman and school are paying the remaining	
Next meeting	May 10th	
Meeting Adjourned	<p>Time: 7:35</p> <p>Motion: Heather M</p> <p>Second: Bob</p>	

Booster Bash Notes

Food	<p>Resser Catering-Board agreed to have Resser cater</p> <p>pulled pork-\$8</p> <p>sliced brisket sandwiches -\$8</p> <p>Mac Stack- Smoked mac n cheese topped with the</p>	Action: all set
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	pulled pork or sliced brisket.- \$12 Chips	
Location	Johnson Hall	Action: Katie: Mail contract and deposit Done 2/9/23 Lisa L will have the key on Thursday
Decorations	Rent High Top Tables- order placed Lisa L has the decorations and list of items in Johnson hall	Action: Lisa L will be picking them up on Friday for set up at 5pm
Officer	Bonnie has secured an officer from 6:30-11:30	Action: Need a check the night of the event for \$150
Beverages	Cooler: Keith Hanson Booze: Doose/Klubben/Portague *purchase from MGM Bartenders Schedule of workers Workgroup will remain the same and follow previous years process. 3/9/23: Pat to check in with Keith on whats left to finish	Action: Waiting on maybe one more bartender. Set up to occur around 5:30 on Saturday
MC/Games	Confirmed: Lokensgard will do it again this year -Pat to email him the details 50/50 Ring Toss-not going to offer this year Twelves Playoffs(?) Raffle -board checking with community members on if they are willing to donate large item	Action: Pack raffle tickets Lisa L to check on necklaces/ coin toss with Mary L \$200.00of ticket sales will go to raffle
Tickets	\$20 presale \$25 at the door Free Drink Ticket 3rd Street offer Tickets printed -Keith has 100 -Can make tickets available at the school -at the banks *Katie has the extras if someone needs them Square is updated- Online option through the booster club store- then print list available at the door	Action: Pack ipads: 6 from the school 4 for the front- 2 for silent auction- move after silent auction window closes Print ticket sales spreadsheet Katie to confirm how much cash to have on hand
Advertising	Create Flyer and include possible QR code for	Action

	purchase	Katie: -Continue to advertise on FB -school newsletter -middle school electronic board -school facebook page
Entertainment	Misguided Inc- \$650 +3 drink tickets (6 members) Sound check at 8pm	Action: Need to have cash on hand to pay them
Silent Auction	1 basket per team with a \$50 minimum Reach out to others in the community for donations Reference spreadsheet from previous years on who gave (Heather) Communication sent to coaches No "wish board this year"	Action Number Tags Cut off times might be adjusted based on total volume of items See spreadsheet - packing list tab
Extras	Create Sign-up for clean up and registration table Set Up: Lisa L has this covered Silent Auction table: 2 shift of 6 Registration:2 shift of 6 (3 tables raffle, online orders, day of sales) Clean-up	See spreadsheet - Volunteers tab

Attendance:

Present (Y/N)	Name
Y	Katie Looft- <i>President (and Volleyball team representative)</i>
N	Jessalyn Mercado- <i>Vice President</i>
Y	Bob Kamm- <i>Treasurer</i>
Y	Shea Roehrkasse- <i>St. Peter Activities Director</i>
N	Lisa Walter- <i>Board member at large</i>
Y	<i>Corrie Odland- Football representative</i>
Y	<i>Brian Odland- Head Football Coach</i>
Y	Jenni Robb- <i>Board member at large</i>
Y	<i>Lisa Landsom- Gymnastics team representative</i>
Y	<i>Heather Magelee- Boys Golf team representative</i>

Y	Bonnie Peterson- <i>Board member at large</i>
N	<i>Megan Ruble- Girls Golf representative</i>
Y	Keith Hanson- Coach
N	Carmen Hanson- Coach
Y	Jeff Portague- Coach
N	Ryan Timmermann- Coach
N	Pat Klubben- Coach
N	Bre Landsteiner