

St Peter Boosters Board of Directors

Meeting Minutes

May 23, 2018

The meeting was called to order by -- at 7:00 pm by Tracy Stuewe

In attendance

Tracy Stuewe, Tracey Peymann, Sue Johnson, Jenny Graft, Bob Kamm, Shaun Guida

Also Steve Alger, Carmen Hanson, Mary Lager, Kristi Portuguese, Sean Keating, Bill Stuewe

Board Members Absent

Curt Rice, Heidi Gunderson, Jeff Jeremiason, Kurt Hildebrandt, Jon Carlson, Cheryl Lind

Approval of Agenda

Motion by Jenny Graft to approve the agenda

Second by Shaun Guida

Motion passed unanimously

Secretary's Report

Tracey Peymann presented the minutes from our April 25 meeting.

Motion by Tracy Stuewe to approve the minutes

Second by Sue Johnson

Motion passed unanimously

The monthly minutes can be found on the St Peter Boosters website.

Treasurer's Report

- Balance \$45,514.28

Funding Requests

- Swimming coach stipend for \$1000
 - Much discussion about the future of the Booster Club funding coaches and about how much to pay volunteer coaches based on the time they put in, etc.
 - Motion to approve by Jenny Graft
 - Second by Bob Kamm
 - Motion passed unanimously.
- Volleyball requests
 - Expenses for fall will be purchased with next year's Volleyball budget
 - Basic Hudl for all sports will be covered by general Booster budget - approx. \$1600. Add-ons will be paid for by each sport. Tracy will contact coaches to see who wants to use it then contact Hudl. We will discuss again next meeting.
- \$273.95 for a bell in the weight room - students ring bell when personal records are exceeded - very motivational.
 - Motion to approve by Tracy Stuewe
 - Second by Shaun Guida
 - Motion passed unanimously.

Athletic Director's Report

- Coaches should find out what their school budget is. Fiscal year budget - money does not roll over. Coaches should submit equipment expenses to the school budget first, then use Booster budget money.
- Officially, Steve is done as AD on June 30. New AD will be Jordan Paula starting July 1.
- Coaches need to explain to parents that \$xx is the booster budget and it cannot be exceeded. Unused money will roll over to the following year.

Old Business

- Team budget approval for next year

- Much discussion about how budget was determined. This will be evaluated each year. Teams are allowed to request funds for additional purchases their budget cannot cover. Board will look closely at how budget was spent when considering additional requests.
- Motion to approve attached budget for 2018-19 by Tracey Peymann
- Second by Tracy Stuewe
- Motion passed unanimously.
- Basketball tournament update
 - Sean Keating updated progress to bring 3 teams to SPHS for holiday boys basketball tourney. Applying for \$1000 grant from Chamber. We will make money on concessions and possibly gate fees
 - Could establish a Tournament Committee as we are looking to have others lead events rather than coaches in the future.
- Old booster account balances
 - Bob Kamm will talk to Pam about transferring funds from school, Sean K will talk to Brian Kuiper, Brian O will talk to Bob Southworth.

New Business

- We have our official 501C3 status. We can now provide receipts for cash donations for donor tax purposes.
- Annual Meeting recap - welcome new board members:
 - Vice President: Steve Alger, starting July 1
 - Secretary: Jeff Jeremiason
 - At-large: Tracey Peymann
 - Girls Track: Kristi Portugue, 1 yr. replacing Cheryl Lind
 - Girls Soccer: Christi Bixby
 - Girls Basketball: Shelly Conlon
 - Boys Tennis: Rachel More
 - Motion to approve New Board Members for June 1, 2018 - May 31, 2019 by Jenny Graft, second by Tracey Peymann
- Schedule future meetings - Tracy will send Doodle Poll for availability.
- Audit process
 - Bob discussed our liability insurance option that requires a quick formal look at books once a month. This is good practice. Will decide who will do this at next meeting.

Committee Member updates:

- Communication Committee: current: Kurt, Tracy S, Jeff
 - Booster Guidelines document in process
 - Ceceli Polzin is willing to continue to help with website
- Concessions Committee (past: Corrie, Chelsea, Paula) current: Chelsea
 - Signed up: Shelley Reicks
- Individual Memberships Committee: current: Tracy S
 - Signed up: Kristi Portugue, Teresa Hildebrandt
- Business Membership Committee - Tracy has sent Doodle poll
 - Signed up: Kathy Lund Dean, Corrie Odland, Lindsay Powers
- Fall Fundraiser (Winter sport reps and winter coaches)
 - Golf Event - August 18 - Bob Southworth has requested a meeting week of June 4 - at least one rep from each sport - wrestling, CC, gymnastics, basketball meet to start planning. Tracy will email coaches to recruit parents.
 - Signed up: Jeff Jeremiason
- Winter Fundraiser (Spring sport reps and spring coaches)
 - Sadie Hawkins Dance - evaluate this or a different event
- Spring Fundraiser (Fall sport reps and fall coaches)
 - Booster Bash - need to reserve date and hall now! Committee will meet soon to decide.
 - Signed up: Jenny Graft, Lisa Landsom, Sue Johnson, Corrie Odland
- PO Box - Kristi Portugue will do this. Tracy will get her a second key

Announcements

Next Meeting: June 13, 6:00 pm at SPHS

Motion by Tracy Stuewe to adjourn
Second by Jenny Graft
Motion passed unanimously.
Meeting was adjourned at 8:33 pm.