

St Peter Boosters Board of Directors

Meeting Minutes

April 25, 2018

The meeting was called to order by Tracy Stuewe at 7:06 pm

In attendance

Tracy Stuewe, Tracey Peymann, Heidi Gunderson, Sue Johnson, Jeff Jeremiason, Kurt Hildebrandt, Bob Kamm
Also Steve Alger, Mary Lager, Jeff Portuguese, Pat Klubben, Brian Odland

Board Members Absent

Curt Rice, Cheryl Lind, Shaun Guida, Jenny Graft

Approval of Agenda

Motion by Kurt Hildebrandt to approve the agenda

Second by Heidi Gunderson

Motion passed unanimously

Secretary's Report

Tracey Peymann presented the minutes from our March 28, 2018 meeting.

Motion by Jeff Jeremiason to approve the minutes

Second by Tracy Stuewe

Motion passed unanimously

The monthly minutes can be found on the St Peter Boosters website.

Treasurer's Report

- Summary of net income \$58,503 and board/team expenses of \$14,038.99. Current account balance is \$34,321.08
- Proposed allocations for next year
 - Each team will be given a budget each year. Money not spent will roll over to save for future expenses
 - Expenses over and above annual budget should be included in 3 year plan.
 - Current balances in old booster accounts will be added to budget.
- Process for reimbursements for next year will be determined by new board in June.
 - Coaches will need to complete a 3 year plan before fall, and update it each year.

Committee Reports

- Spring Fundraiser (Fall sport reps and fall coaches)
 - Booster Bash Recap
 - Mary Lager compiled a binder with extensive notes on what was done.
 - Several positive comments were received - people attending had fun.
 - 200 silent auction item baskets were collected along with prizes for raffles & drawings.
 - Coaches were burdened by the planning - will transition to more parent involvement next year.
 - More money was made on ticket sales at the door than on advance sales - will have lower price for advance sales next year.
 - Consider selling beverages ourselves to increase profit next year.
 - Involve more than just Fall teams in the planning of Booster Bash next year.
- Communication Committee
 - Booster Guidelines document
 - Hope to have complete over the summer
- Memberships and Concessions
 - Will become their own committee rather than be a subcommittee under the AD
 - Committee member recruitment
 - Tracy S will meet with concession members to gauge their future interest
 - Facebook post was made asking for volunteers for membership committee. Decisions need to be made by June before Golf Event planning begins.
- Fall Fundraiser (Winter sport reps and winter coaches)
 - Golf Event - August 18th?
- Winter Fundraiser (Spring sport reps and spring coaches)
 - Sadie Hawkins Dance
 - No update

Funding Requests

- Football Spirit packs - these expenses will now come out of Football's budget for 2018-19
- Softball dome practice fees \$250. Motion by Tracey Peymann, second by Tracy Stuewe, passed unanimously
- Softball coach bus and pizza for double header in Marshall \$849.46. Motion by Tracy Stuewe, second by Heidi Gunderson, passed unanimously
- Boys & Girls track coach bus \$1600. Motion by Tracy Stuewe, second by Heidi Gunderson, passed unanimously

Athletic Director's Report

- Steve Alger will be leaving his position as AD and moving to the middle school Dean of Students position July 1. A new AD will be hired to replace him.
- Subcommittee Reports
 - Memberships and concessions will become regular committees rather than special committees under the AD

Old Business

- Liability insurance - Bob Kamm is still working on this
- Basketball tournament
 - Kurt Hildebrandt and Sean Keating met with Ed Lee from the Chamber and Arlo Lehtinen from AmericInn to discuss lodging options. We will be getting a good rate for the rooms we plan to pay for. Ed suggested applying for a grant through the Chamber for up to \$1000.
 - Discussed feeding visiting teams

New Business

- Reviewed agenda for the Annual Meeting. Tracey Peymann will add more on asking for committee members and send revised agenda to board for approval prior to the May 20 Annual Meeting.
 - Communication
 - Tracey Peymann will email current board members reminding them to attend. Also send info to coaches.
 - Coaches will email parents telling them about meeting - use info sent by Tracey.
 - Paid Booster Members will receive email announcing meeting.
 - Facebook post will promote meeting.
- Past account balances - as mentioned, old booster account balances will be added to next year's budget for each team with an old booster account with the school. Teams with own checkbooks are asked to spend money out before requesting from Boosters, or write check so Boosters can add balance to next year's budget.

Announcements

Next Meeting:

- Annual Meeting: Sunday, May 20, 7:00 pm, SPHS Commons
- Last regular meeting: Wednesday, May 23, 7:00 pm, SPHS Community Room
 - ALL out-going Booster Board members from 2017-18 and incoming members for 2018-19 are asked to attend.

Motion by Tracy Stuewe to adjourn
Second by Tracey Peymann
Motion passed unanimously.
Meeting was adjourned at 8:25 pm.