**St Peter Boosters Board of Directors**

**AGENDA**

**November 6, 2019**

Attendees: Joy Reese, Tracy Stuewe, Jeff Jeremiason, Jordan Paula, Kristi Davis, Rachel Moore, Sean Keating, Steve Alger, Tracey Peymann, Tim Lokensgard, Brian Odland, Bill Stuewe, Christy Bixby, Cinde Wiebusch, Megan Ruble

Meeting commenced at 7:01 pm.

Approval of Agenda

-Kristi D motion to approve, Christy B. seconded, agenda approved.

Secretary’s Report

* Approval of minutes

-Cinde W. motioned, Tracey P seconded. Minutes approved.

Treasurer’s Report-Bob Kamm

 -Bob was absent, so will review treasurer’s report at the next meeting.

Officers for 2019-2020 School Year

* Presidential Duties: Steve will serve as interim President with Tracey transitioning to the school board
	+ Prepare Agenda – Joy R will put together agenda and have Steve approve before each meeting. Please email Joy with any meeting topics prior to monthly meetings.
	+ Monitor Emails-Tracey P
	+ Website maintenance-Cinde W
	+ Social Media-Cinde W
	+ Check mailbox-Rachel M
	+ Contact person for community organizations that want to partner with Booster Club-Steve A
	+ Check in with committees-Steve A
	+ Annual Meeting-Joy R
	+ Lead monthly meetings-Steve A

-Sara Orth is interested in becoming part of the Booster Board and will attend a future meeting

-Steve will take over the interim presidency at the beginning of 2020.

Fundraisers / Events Moving Forward

* Who is Expected to Help at Each Event - Seasonal sports vs all sports

- It would be nice if we could alleviate coaches from having to run fundraisers.

-We need to make sure that for our fundraisers the number of athletes and parents balance out equally for each event.

-To get more involvement, we can offer other options to parents (i.e. instead of working concessions, you can work an event, or find other alternatives.) This is something we can work on for the following year.

-Coaches can help us identify athlete’s parents and help to get them on-board with assisting our fundraising activities. Have parents involved in the process from the beginning (meetings, etc.) Research other districts and how they are doing it for comparison.

-Make sure the planning documentation (binders, past feedback, etc), get to the appropriate person for future planning.

School Store

* Working with Nutters for merchandise and our school store will be open for first home event on Thursday, December 5th. We keep 20% and sell at cost. We are starting with clothing and may expand to other merchandise later
* Graphic Edge - UA Sweatshirt-we will order 50 to start. We pay $33 and retail price is $55. We keep the difference.
* Inventory - Set up through Square account
* Staffing
	+ Tracy S. will make a list with all home events so we can see what that looks like. There should have an adult working in the store. Perhaps set up as a volunteer opportunity like concessions. Look at pulling someone from concessions if needed and concessions is overstaffed for an event.
* Money Management-cash, card, and check are all accepted forms of payment

Committee Assignments and Reports

* Communication/Marketing/Website Committee (Board Reps: Cinde Wiebusch, Tracy Stuewe)
	+ Pictures need to be updated- we can use pictures from the Herald as long as we give them credit for the picture.
	+ We can start to list the members for this year, send to Tracy and Cinde.

* Concessions Committee (Board Rep: Tracy Stuewe)

**Committee Members: Heidi Niemeyer, Chelsea Alger**

* Memberships Committee (Board Reps Rachel Moore, Kristi Davis)

**Committee members: Rachel Moore, Kristi Davis, Kristi Portugue, Teresa Hildebrandt**

-handouts

30 Platinum, 23 Gold, 18 Blue, 6 White- 77 total for this year

26 Platinum, 26 Gold , 28 Blue, 10 White- 82 total for last year

-we can still accept memberships

-we should target certain groups next year through a more effective marketing campaign

-more online this year than last year, which is a plus

* Summer Fundraiser - Golf Tournament (Board Rep: Tracy Stuewe)

**Committee members; Bob Southworth, Tracy Stuewe, Kurt Hildebrandt, Mike Torkelson, Bill Miller, Corey Wiebusch**

* Adrenaline Card Fundraiser (Board Rep: Steve Alger)

 **Committee members: Steve Alger, Kurt Moelter**

**-**We have leftover adrenaline cards available. Ask Nutter’s to put cards on their counter. Put in the concession stand, as well.

* Booster Bash - (Board Reps: Steve Alger, Megan Ruble)

**Committee members: Steve Alger, Laura Boomgarden**

* + Need to schedule meeting
	+ Need more Board Reps to move this along
	+ Saturday, March 28th - Hall is reserved

Funding Request

* Sean Keating - Boys Basketball

-Budget hand-out- BB takes a trip every other year. This year Sean requested additional funds for a holiday tournament in Fargo. Additional costs include a coach bus and hotels.

Sean is also participating in a mentor program for his coaching staff this season. This also adds cost for a 3-month commitment.

-Motion to approve by Steve A. Seconded by Rachel M. Motion approved for $1515.00.

--Most sports don’t use all their budget, but we want to encourage coaches to come to the Booster Club for additional funds if they have certain needs above and beyond what it is allocated.

-We may want to develop some guidelines on what we allocate.

Athletic Director’s Report-Jordan

-John Deere vehicle quote is $9500. Mankato East has this vehicle and it works well for them. This vehicle would benefit the majority of our teams. Table until the next meeting as Jordan won’t need to use until spring.

-Saints Pride Award-nominate a student athlete that goes above-and-beyond. Ordered 100 shirts for this. $250 of the $516 will be funded by Booster Club. Steve A made a motion, Megan R seconded. Motion passed.

Old Business

* By-Laws - Will be done by December 31

 New Business

*

 Announcements/Other

 Next Meeting:

* December 11, 2019-meeting changed from December 4th
* Add an agenda item for next meeting: How can we get middle school parents involved earlier to help with events/fundraisers/volunteer opportunities, etc.

Steve A. made a motion to adjourn. Rachel M. second. Meeting adjourned at 8:34 pm.