

St Peter Boosters Board of Directors

Meeting Minutes

January 31, 2018

The meeting was called to order by Tracy Stuewe at 7:00 pm

Board Members In attendance

Tracy Stuewe, Tracey Peymann, Heidi Gunderson, Sue Johnson, Jeff Jeremiason, Jenny Graft, Cheryl Lind, Bob Kamm

Also Steve Alger, Jon Carlson, Ceceli Polzin, Sami Ismail, David Ringler, John Nadeau, Carmen hanson,, Aaron Rothenberger, Bre Steele, Pat Klubben, Kurt Moelter, Jeff Portugue, Keith Hansen, Neil Doose, Heidi Niemeyer, Mary Lager, Brian Odland, George Schoenborn

Board Members Absent

Curt Rice, Kurt Hildebrandt, Shaun Guida

Approval of Agenda

Motion by Heidi Gunderson to approve the agenda

Second by Jeff Jeremiason

Motion passed unanimously

Secretary's Report

Tracey Peymann presented the minutes from our Jan 3, 2018 meeting.

Motion by Jenny Graft to approve the minutes

Second by Heidi Gunderson

Motion passed unanimously

The monthly minutes can be found on the St Peter Boosters website.

Treasurer's Report

- none

Funding Requests

- none

Old Business

- Officer positions
 - Motion made by Jenny Graft and second by Sue Johnson to accept Curt Rice's request to step down from President to at-large board member for the remainder of the one-year term, elect Tracy Stuewe as President for the remainder of the two-year term being vacated by Curt Rice, and elect Heidi Gunderson as Vice President for the remainder of the one-year term being vacated by Tracy Stuewe becoming President. Motion passed unanimously.
- Articles of Incorporation & Bylaws
 - Articles of Incorporation have been signed and filed with the Secretary of State - Certificate has been received.
 - Terry Hoehn has received the Federal Tax ID. He needs to wait 2 weeks to start process of getting the 501(c)(3) status.
 - **Checking account can now be set up - Bob Kamm, Treasurer; Tracy Stuewe, President; and Tracey Peymann, Secretary, will be authorized signers. Bob will also look into credit card reader.**
- Concession money deposit
 - Deposit was \$9,483.24 for Sept-Dec 2017 concession sales!
- School Store
 - We have been asked if we want to sell our left over membership merchandise, which includes 12 chairs, 7 blankets - 3 20 oz cups, 10 30 oz cups. It was decided to use these items for the silent auction during the Saints Booster Bash in April insted.
 - Students will determine when store will be open during athletic games. No schedule has been set yet.

- Hudl
 - Volleyball and girls soccer would like to be added, making it worth it to purchase the school package.
 - Adding all sports would cost the boosters \$2,100. We already approved \$1000 for boys basketball. Live stream options will be considered in the future.
 - Motion by Tracey Peymann to purchase all-school package beginning Fall 2018 if Booster cost is \$3000 or less. Second by Bob Kamm. Motion passed unanimously.

Athletic Director's Report

- none
- Subcommittee Reports
 - Memberships - 70 memberships
 - Concessions - openings need to be filled. Playoff games on March 2 and 8 as well. We will promote on screens, Facebook, website, paper sheets at the concession stand.

Committee Reports

- Winter Fundraiser - Spring parents and coaches lead
 - Sadie Hawkins Feb 18, ready to go
 - Middle School Dance Feb 10, ready to go
- Spring Fundraiser - Fall parents and coaches lead
 - April 7, Johnson Hall, Saints booster Bash 7-11:30 pm. Beer and wine tasting, silent auction with gift baskets - 5 baskets from each group, band Holdout playing. Must be 21 to attend. \$20 per person in advance or at the door. Pork producers will have sandwiches. Auntie Wendy's Kettle Corn will also be available.
 - Goal is 300 tickets sold. Sell at conferences and banks in advance. Tickets will also be available at the door.
 - Need advertising, ticket cost, decoration budget. We trust the committee to make responsible purchases, turn in receipts for reimbursement from Bob Kamm.
 - Request for a way to accept credit cards for ticket sales and silent auction.
- Communications Committee
 - Branding/website options:
 - SportsEngine \$500 set-up fee, \$595 yearly after that - can handle online store.
 - Weebly: Cecili Polzin here to demonstrate what she has already set up for us. Minimum of \$4/month, \$300/year allows e-commerce - full package. Cecili has agreed to keep website updated for us!
 - Motion by Tracey Peymann to approve paying \$300/year for Business fee for Weebly website account. Second by Jenny Graft. Motion approved unanimously.
 - Users will be Tracy S, Jeff Jeremiason, Tracey P - anyone else can let us know if they want to be added.
 - Cecili will also create a booster club logo for us. Keep navy blue color.
- Holiday Basketball Committee
 - Move discussion to next meeting.

New Business

- Financial control Policy - move discussion to next meeting
- Booster Club Guidelines - move discussion to next meeting

Announcements

Next Meeting: February 28, 7:00 pm, SPHS Community Room

Future meetings: March 28, April 25, May 23

Motion by Jenny Graft to adjourn
 Second by Tracy Steuwe
 Motion passed unanimously.
 Meeting was adjourned at 8:19 pm.